

### 1) Framed Collages

All framed collages must be equipped with strap hooks or screw eyes attached to the frame, and strung with braided or coated picture wire. The wire should fall at least one inch below the top of the frame, so that the wire does not show once the collage is hung. Frames and matting should be clean and without defects. Do not use frames which use clips only to secure frame or glass. If you use glass, we recommend that you use spacers so that the surface of your collage does not rest directly against the glass. In order to enhance a professional appearance, please finish the backs of your collages with brown paper.

### 2) Unframed Collages

These include unframed canvases, masonite or wood panels, boxes, and freeform pieces. The backs and sides of unframed collage work must be finished. We also require a secure foundation for attaching hooks and wires if you intend for your work to hang, or if hanging is an option for the customer.

### 3) Other Collages

Jewelry, altered books, and similar small collage art which is to be displayed on tables or in cases are not subject to the above guidelines. Each gallery will have its own requirements for displaying these pieces.

### 4) Artwork Originality

All artwork must be created by the individual artist. No work is accepted into any show that is the result of a teacher-directed group exercise in a class or workshop. Work that has been created in a class or workshop will be accepted for exhibit as long as the work is original.

### 5) Labels

Each collage entered in an MCS group show must be labeled on the back with the artist's name and the title of the piece. As an additional selling point, we recommend that you include the media used.

### 6) Transporting Artwork

In order to minimize the risk of damage during the process of dropping off and hanging your art, we recommend that you protect each piece with cardboard corners, bubble wrap, and any other protective materials.

## DROP-OFF

### 1) Time Frame

The drop-off time frame is established in consultation with the gallery director. Please arrive within the time frame given for the exhibit drop-off, or make arrangements for another participating artist to bring your work